

KOUKAMMA MUNICIPALITY



Publication Date: 31 January 2023

Koukamma Municipality, a Category B Grade 1 Municipality, which subscribes to the principles of affirmative action and whose head offices are situated at Kareedouw, invite applications from suitably qualified persons, and preferably from designated groups, for appointment to the following position:

RE-ADVERTISEMENT

Post: Accountant: Budget and Treasury
(Ref no: HR 2023/03)

Task Grade 12: R 333 607 – R 433 039 p.a plus benefits

Requirements:

- B Com in Accounting or equivalent to NQF level 7 qualification, with accounting 3
- Minimum of 2 years' experience in Budget and financial reporting section
- Good knowledge of MFMA, GRAP and mSCOA regulations
- Sound Computer Literacy
- A valid Code B driving license will be added advantage.

Responsibilities:

- Assist with the compilation of the annual financial statements and audit queries
- Assist in the preparation and execution of the budget and budget processes
- Monthly reconciliation of grants control accounts and grants investments accounts
- Assist in all Municipal Finance Management Act (MFMA) reporting requirements (Monthly, quarterly and annually)
- Assist with implementation of MSCOA requirements
- Assist with daily budget controls
- Assist with monthly standing committee reporting
- Ensure all National treasury reporting regulations are adhered to

All applications will be considered, but in terms of its Employment Equity Target the Municipality would prefer to appoint an African male, Coloured male, African female, Coloured female or White female if a suitable candidate in that category can be identified. People with disabilities are encouraged to apply.

DIRECTIONS TO CANDIDATES:

Applications MUST be submitted on the prescribed application form, obtainable from our website at: www.koukammamunicipality.gov.za, it can also be requested from our Human Resources Department at 042 288 7226. Also refer to our Human Resources Department for enquires (Ms Ronel Lloyd). Forward your application to: The Municipal Manager, Koukamma Municipality, Private Bag X011, Kareedouw 6400 or hand-deliver to Municipal Offices at No. 5 Keet Street, Kareedouw 6400. Applications must be accompanied by a comprehensive CV with certified copies of qualifications, identity documents, driver licence and any other relevant documents (Not older than six (6) months.) No faxed or emailed applications will be accepted. Applicants can also apply online on our website. Failure to supply the required information will disqualify an applicant. Canvassing for appointment is strictly prohibited and any confirming evidence thereof will disqualify the applicant. Correspondence will ONLY be entered into with shortlisted candidates. If you do not receive notification regarding your application within one month of date of closing, please accept that your application was unsuccessful. The municipality reserves the right not to make any appointment.

Closing Date: 11 February 2023

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Mr S Tini
Acting Municipal Manager