

## KOUKAMMA MUNICIPALITY



**Publication Date: 01 March 2023**

Koukamma Municipality, a Category B Grade 1 Municipality, which subscribes to the principles of affirmative action and whose head offices are situated at Kareedouw, invite applications from suitably qualified persons, and preferably from designated groups, for appointment to the following position:

### EXTERNAL ADVERTISEMENT

**Post: MANAGER: LED & TOURISM**

**5 YEAR FIXED CONTRACT**

**(Ref no: HR 2023/05)**

**Task Grade 14: R 422 889 – R 548 947 p.a**

### Requirements:

- Degree or Postgraduate qualification in Development Studies/ Tourism/ Economic Development or Social / Economic Studies.
- Project management and planning skills and effective understanding of ED and LED.
- Compliance with Minimum Municipal Competencies will be an added advantage.
- Valid Code B Driving license.
- 4 years relevant experience in Local Economic Development field within Local Government.

### Responsibilities:

- Planning, coordinating and evaluating all economic and tourism development activities in the region.
- Evaluating and commenting on the applicability of specific LED & Tourism key performance indicators and measures against outcomes detailed in the Municipality's Business and Strategic Plans.
- Planning of current and future LED & Tourism interventions necessary to achieve acceptable levels and standards of service delivery and submitting to Head of Department (Director/ Municipal Manager) for consideration and inclusion into the Business Units short/long term performance and service delivery plans.
- Presenting proposed LED & Tourism programs and projects to community groups, various LED Structures and local business meetings (SMMEs).
- Managing and reporting processes with the regards to economic development, monitoring previously successful and effective implementation methods, investigating, and solving newly reported problems on projects.
- Establishing LED & Tourism goals, objectives and priorities and develops these into operating procedures.
- Compiling LED & Tourism project business plans, concepts documents, inception reports and feasibility studies of related LED projects, and securing funding for projects awaiting funding.
- Managing the implementation of LED & Tourism projects and attends meetings and monitor progress and expenditure on projects and keeps records thereof.
- Participating in various meetings (project, council committee, internal and external forums, Project Consultants, Ward and Community Liaison Officers, etc.) and providing comments/ opinion on matters affecting or concerning the LED & Tourism Functionality.
- Compiling investigational reports and / or responses to correspondence and queries, undertaking research or extracting information and records to support content, recommendations and /or opinion.

*All applications will be considered, but in terms of its Employment Equity Target the Municipality would prefer to appoint an **Indian male, White male, African female, Indian female or White female** if a suitable candidate in that category can be identified. People with disabilities are encouraged to apply.*

**DIRECTIONS TO CANDIDATES:**

**Applications MUST be submitted on the prescribed application form, obtainable from our website at: [www.koukammamunicipality.gov.za](http://www.koukammamunicipality.gov.za), it can also be requested from our Human Resources Department at 042 288 7226. Also refer to our Human Resources Department for enquires (Ms Ronel Lloyd). Forward your application to: The Municipal Manager, Koukamma Municipality, Private Bag X011, Kareedouw 6400 or hand-deliver to Municipal Offices at No. 5 Keet Street, Kareedouw 6400. Applications must be accompanied by a comprehensive CV with certified copies of qualifications, identity documents, driver licence and any other relevant documents (Not older than six (6) months.) No faxed or emailed applications will be accepted. Applicants can also apply online on our website. Failure to supply the required information will disqualify an applicant. Canvassing for appointment is strictly prohibited and any confirming evidence thereof will disqualify the applicant. Correspondence will ONLY be entered into with shortlisted candidates. If you do not receive notification regarding your application within one month of date of closing, please accept that your application was unsuccessful. The municipality reserves the right not to make any appointment.**

**Closing Date: 14 March 2023**



**Mr S Tini  
Acting Municipal Manager**