

KOUKAMMA MUNICIPALITY



www.koukammamunicipality.gov.za

05 Keet Street, Kareedouw, 6400/Private Bag X011, Kareedouw, 6400
Tel: 042 2887200

SUPPLIER DATABASE APPLICATION FORM

THE FOLLOWING DOCUMENT MUST BE ATTACHED TO THE DATABASE FORM:

- Valid SARS Tax Clearance Certificate
- Certified Copy of Identity Document
- Proof of Company Registration (If applicable)
- Application form duly completed and signed
- BBBEE Certificate
- Company profile

REGISTRATION ON THE SUPPLY CHAIN MANAGEMENT DATABASE OF KOUKAMMA MUNICIPALITY DOES NOT GUARANTEE BUSINESS OPPORTUNITY WITH THE MUNICIPALITY

THIS FORM MUST COMPLETED AND SUBMITTED TO:

BY POST

SUPPLY CHAIN MANAGEMENT UNIT
KOUKAMMA MUNICIPALITY
PRIVATE BAG X011
KAREEDOUW
6400

BY HAND

SUPPLY CHAIN MANAGEMENT UNIT
KOUKAMMA MUNICIPALITY
05 KEET STREET
KAREEDOUW

DATABASE ENQUIRY:

TEL: (042) 288 7257/7211
EMAIL: siyamthanda.dyubere@koukamma.gov.za

FOR OFFICE USE ONLY

NAME OF SUPPLIER: _____

DATABASE REGISTRATION NO: _____

DATE CAPTURED: _____

SECTION 1: CONTACT INFORMATION

[illegible]

SECTION 2: BUSINESS DETAILS (AS PER SARS TAX CLEARANCE WHEN APPLICABLE)

[illegible]

SECTION 3: LIST ALL PARTNERS, PROPRIETORS AND SHAREHOLDERS

[illegible]

SECTION 4: PHYSICAL AND POSTAL ADDRESS OF COMPANY

[illegible]

SECTION 5: BANKING DETAILS (TO BE COMPLETED BY BANK AND STAMP FORM)

[illegible]

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SECTION 6: KINDLY CATEGORIZE YOUR COMPANY INTO ONE OF THE FOLLOWING: (TICK RELEVANT BOX)

1	Consultant	3	Contractor	5	Manufacturer
2	Service Provider	4	Supplier	6	Other

BEE INFO (ATTACH CERTIFICATE)

BEE Status		BEE Procurement Recognitions (%)		Expiry Date	
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SECTION 7: DECLARATION

No bid will be accepted from persons in the service of the state*.

Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest.

Are you in the service or any of the directors of the company in the service of the state? If yes, furnish particulars. Yes/No

Have you or any of the directors of the company been in the service of the state for the past twelve months? If yes, furnish particulars. Yes/No

Are any spouses, Children or parents of the company's director's, managers, principal shareholders or stakeholder in the service of the state? If yes, furnish particulars. Yes/No

Is the bidder or any of its directors listed on the National Treasury's database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? If yes, furnish particulars. Yes/No

Is the bidder or any of its directors listed on the Register for tender defaulters in terms of section 29 of the prevention and combating of corrupt activities Act (No 12 of 2004)? If yes, furnish particulars. Yes/No

Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality/ municipal entity, or to any other municipality/ municipal entity, that is in arrears for more than three month? If yes, furnish particulars. Yes/No

Any change to the information contained in this database form subsequent to the submission must be communicated and the relevant documentation be submitted to the municipality to update the company information on the SCM database form.

SECTION 8: SIGNATURE BY AN DULY AUTHORIZED PERSON ON BEHALF OF THE COMPANY

I, the undersigned (Name)

..... acknowledge that:

- 1. The above is true and correct.
- 2. An agreement only exists once an official order has been generated.
- 3. Council reserves the right to verify the information supplied.
- 4. I, we agree that monies owed to the Council may be recovered at the discretion of the CFO.

.....
Position

.....
Name

.....
Signature

.....
Date

SECTION 9: BUSINESS TYPE

Please indicate the core function, products or services applicable to your business by ticking the appropriate box.

NB: Please tick your core business operations and your ticks should not be more than TEN (10). If you are more than ten, ONLY first ten ticks will be considered.

CODE	COMMODITY	✓
	CONSTRUCTION EQUIPMENT AND SUPPLIES	
	Air conditioning and temperature control equipment	
	Building equipment and accessories (cement mixers, scaffolding, trowels, levels, etc)	
	Building materials (bricks, cement, sand, painting, plastic, stone, steel, tiles, etc)	
	Ceiling boards, skirtings, etc	
	Construction machinery	
	Doors and windows	
	Electrical systems, lighting, components accessories and supplies	
	Flooring materials (Carpets, tiles, etc)	
	Glass	
	Plumbing ware and materials	
	Roofing materials	
	Sanitation ware and equipment	
	Manhole Covers and Frames	
	Roadsigns	
	Asphalt Supplies	
CODE	ELECTRICAL AND MECHANICAL EQUIPMENT, SERVICES AND SUPPLIES	
	Bearing supplies	
	Bolts, nuts and fasteners	
	Electric cables	
	Electrical component supplies	
	Electrical equipment	
	Electrical equipment repairs	
	Hardware supplies	
	Lifting equipment	
	Mechanical seals and packing	
	Pipe and irrigation supplies	

CODE	COMMODITY	✓
	CONSTRUCTION SERVICES	
	Burglar proofing and systems	
	Civil Engineering Structures	
	Concrete manufacture and works	
	Construction-related transport	
	Demolition services	
	Earthworks, drilling and landscaping	
	Electrical installation	
	Fencing	
	General building work	
	Glazing	
	Mechanical contracts	
	Metalwork	
	Painting	
	Paving	
	Plumbing	
	Pre-cast concrete manufacture	
	Pump installation	
	Road works	
	Sewerage systems and construction	
	Water works and pipelines	
	Specialist Trade Contractors	
	Forestry Cleaning	
	CCTV Inspection	
	Asphalt Paving	
	Traffic Systems and Signage	
	Roadmarking Painting	
	Pipe Cracking	

	Pump spares				Tiling	
	Small tools				Carpentry	
	Transformer services				Engineering Drafting Services	
	Valves, couplings, etc.					
	Water meter, pipes, fittings, galvanised PVC, uPVC, mPVC, polyethylene, etc.			CODE	GENERAL SERVICES	
	Electrical Technician				Accommodation and lodging	
	Electrical Reticulation and HV Works				Advertising, communication, design, editorial, publication and marketing services	
	Prepayment Electrical Meters				Auctioneering services	
	Sewage Treatment Equipment				Bookkeeping and accounting services	
	Power generation and distribution machinery and accessories				Catering and refreshments	

CODE	COMMODITY	✓		COMMODITY	✓
	OFFICE AND FACILITIES EQUIPMENT AND SUPPLIES				
	Computer equipment, networks and software			Cleaning services	
	Consumables			Conferencing facilities and facilitation	
	Corporate gifts			Contract administration	
	Domestic, industrial and cleaning equipment and supplies			Courier services	
	Electronic equipment, including audio-visual equipment			Education and training	
	Fire protection equipment			Environmental impact studies	
	Flowers and plants			Freight forwarding and clearing services	
	Food and refreshments			General maintenance services	
	Households furniture and equipment			General Wholesale	
	Office furniture and equipment			Health care	
	Office supplies and stationery			Horticulture	
	Printing, copying and photographic equipment and supplies			Infrastructural maintenance	
	Document Imaging and Mailing Equipment			Inspection services	
	Sport medals, trophies and engraving			Insurance	
				IT, broadcasting and telecommunication services	
CODE	MISCELLANEOUS GOODS AND SUPPLIES			Interior decorating, refurbishment and upholstery	
	Environmental cleansing equipment, goods and supplies			Laundry and dry-cleaning services	
	Fire protection equipment, goods and supplies			Locksmith services	
	Garden tools			Mailing services	
	Gas			Management services	

	Material and warehousing machinery, equipment and goods			Miscellaneous equipment and goods hiring	
	Measuring, testing and observation equipment			Personnel Services	
	Pharmaceutical			Pest control and removal services	
	Protective clothing and uniforms			Photographic and graphic design services	
	Security equipment, goods and services			Picture framing	
	Sports and recreational equipment and goods			Printing	
	Laboratory chemicals			Procurement services	
	Specialised imported chemicals			Real estate services	
	Pharmacy			Research services	
	Swim and Watersport Training			Security and safety services	
	Water Treatment Chemicals			Site cleaning	
	Arts & Crafts			Social Facilitating	
	Entertainment			Storage	
CODE	PROFESSIONAL SERVICES			Translation and interpreting services	
	Accounting, auditing and management services			Transport services, general	
	Architectural services			Travel services	
	Consulting engineering: Electrical			Vehicle hire	
	Consulting engineering: Environmental			Vending services	
	Consulting engineering: Other			Area Cleaning	
	Consulting engineering: Project management			Traffic Signs	
	Consulting engineering: Roads & Storm water			Hairdressing	
	Consulting engineering: Sewerage systems			HR Services	
	Consulting engineering: Structures, Building, Bridges, etc			Heritage	
	Consulting engineering: Water systems			Debt Collecting/Management	
	Consulting engineering: Geo-technical			Record Management	
	Consulting engineering: Solid waste			Cash in Transit	

CODE	COMMODITY	✓	CODE	COMMODITY	✓
	Engineering services			Management of Creche	
	Financial services			Revenue Management Systems	
	Land surveying			Record Management and Training	
	Legal services – contracts			Recycling	
	Legal services – conveyancing			Burial Services	
	Property / Land Evaluation			Needlework	
	Legal services – litigation			Odour Control	
	Legal services – other			Event Management / Organisers	

	Consulting engineering: Mechanical			VEHICLE SUPPLY AND TRANSPORTATION SERVICES	
	Medical services			Alarm and tracking systems	
	Project management			Batteries	
	Quantity surveying			Engine overhauls	
	Town and regional planning			Fuel, oils and lubrications	
	Tax Consulting Services			Hydraulics	
	Aerial Survey & Digital Mapping			Panel beating	
	Occupational Health & Safety			Radiator repairs	
	Landscape Architecture			Radio & Electronic equipment	
				Spares and parts	
				Towing services	
				Transmissions	
				Tyres and tubes	
				Upholstery	
				Vehicle fleet management	
				Vehicle supply	
				Windscreens	
				Auto electrical repairs	
				Proshaft Repairs and Balancing	
				Rental of Crane Trucks and Forklifts	
				Rigging	